

Draft Terms of Reference - Denbighshire's Welsh Language Steering Group

Purpose of the Group:

- To provide political / officer support to the delivery and implementation of the Welsh Language Strategy in Denbighshire.

Main roles and responsibilities:

- To assist the Council in developing the Welsh Language Strategy for Denbighshire.
- To monitor progress with the implementation of the Welsh Language Standards.
- To agree an annual report on progress with the Standards to the Welsh Language Commissioner.
- To assist in scoping and prioritising the Audit recommendations into an Action Plan which is then developed and monitored.
- To make recommendations to Cabinet and/or Council as appropriate
- To champion the Welsh Language and its development in Denbighshire.
- To enhance and promote a bilingual culture within the organisation.
- To monitor progress with other corporate Welsh Language issues eg translation service, Welsh Language training, mentoring.
- To play an active role in the development of other key areas of work relating to the Welsh Language – More Than Words framework (Health and Social Care), Welsh in Education Strategic Group, Local Development Plan.
- To play a proactive role in county-wide foras such as the County Welsh Language Forum, Menter Iaith Sir Ddinbych.
- Members are expected to report back to their political groups following the meetings.

Membership of the Group:

The Group will need to appoint a Chair and Vice Chair. The Group will consist of:

- Cabinet Lead Member with responsibility for the Welsh Language.
- Representatives of each of the political groups.
- Corporate Director – Communities
- Public Protection Manager (with strategic responsibilities for the Welsh Language)
- Team Leader – Communications and Campaign Management
- Representatives from Education and Social Services.

The Group will reserve the right to invite additional officers/ Members as and when appropriate.

Regularity of meetings:

Meetings will be held quarterly basis at County Hall, Ruthin.

Meeting notes will be produced for each steering group meeting.

Papers will be made available a week prior to the meeting.